



AUTHORIZATION FOR EDI SUBMISSION OF IMPORT DECLARATION FORM 1

授權以電子數據交換形式遞交進口報關表格一

(PLEASE COMPLETE THE FORM IN PRINT 請用正楷填寫)

Importer Name 進口公司或人士名稱:			Port of Loading 裝貨港口	FOR INTERNAL USE ONLY 此欄由服務站職員填寫
Address 地址:			Exporting Country 輸出國家	
Name of Town/District/Village 市鎮/地區/鄉村名稱:		Hong Kong/Kowloon/New Territories 香港/九龍/新界:		
Country/Territory Code 國家/地區代碼:	Country/Territory Sub-entity ID 省/州代碼:	Postcode ID 郵政編碼:	Arrival Date: Year / Month / Day 抵港日期: 年 / 月 / 日	
Tel. No. 電話號碼:		Fax No. 傳真號碼:		
Business Reg. No. 商業登記號碼:		or Hong Kong I.D. No. 或香港身份證號碼:		
Email 電郵:			Unique Consignment Ref. 單一貨物代碼:	

Transport Mode 運輸方式 (Please "✓" for your selection and complete transport information as appropriate 請在適合方格內 "✓" 並填報運輸資料)

<input type="checkbox"/>	Ocean 海運	Vessel Name 船名	Voyage No. 航次	Master B/L No. 主提單編號:
<input type="checkbox"/>	River 河運	Consolidated shipment: <input type="checkbox"/> Yes / <input type="checkbox"/> No 合併裝運: <input type="checkbox"/> 是 / <input type="checkbox"/> 否		
If Yes, House B/L No. 如是, 請填副提單編號:				
<input type="checkbox"/>	Rail 鐵路	Wagon No. 火車車卡號碼		Rail Cargo Receipt No. 鐵路收據編號:
<input type="checkbox"/>	Road 道路	Vehicle No. 車輛號碼		Customs Cargo Ref No. 海關貨物編號:
<input type="checkbox"/>	Air 空運	Flight No. 飛機班次		Master AWB No. 主空運提單編號: _ _ _ - _ _ _ _ _ _ _ _ _ _
Consolidated shipment: <input type="checkbox"/> Yes / <input type="checkbox"/> No 合併裝運: <input type="checkbox"/> 是 / <input type="checkbox"/> 否				
If Yes, House AWB No. 如是, 請填副空運提單編號:				
<input type="checkbox"/>	Mail 郵寄	P.O. Receipt No. 郵寄包裹單編號		
<input type="checkbox"/>	Fixed Transport Installation 固定運輸裝置			
<input type="checkbox"/>	Others 其他			
Customs Control Point 海關管制站名稱:				
<input type="checkbox"/> 1. HK International Airport 香港國際機場		<input type="checkbox"/> 4. Lok Ma Chau 落馬洲		<input type="checkbox"/> 7. China Ferry Terminal 中國客運碼頭
<input type="checkbox"/> 2. Hung Hom Through Train Station 紅磡直通車站		<input type="checkbox"/> 5. Man Kam To 文錦渡		<input type="checkbox"/> 8. Hong Kong - Macau Ferry Terminal 港澳客輪碼頭
<input type="checkbox"/> 3. Lo Wu 羅湖		<input type="checkbox"/> 6. Sha Tau Kok 沙頭角		<input type="checkbox"/> 9. Other Control Points 其他邊境口岸
Customs Declaration Ref. (旅客報關通知書檔號):			Consignment Note No. (運單編號):	

Item No. 項目	Marks, Nos. & Container No. 標記, 箱號及貨櫃編號	No. and Type of Packages 包裝件數及種類	Description of Goods 貨物說明

Total No. of Packages 總件數:

Item No. 項目	Origin Country 來源國家	Commodity Code 貨物分類編號 (Harmonized System 協調制度)	Quantity 數量	Unit of Quantity 數量單位	# CIF Value HK\$ # 香港到岸價值
1.					
2.					
3.					
4.					
5.					

#CIF value comprises the full cost of goods up to arrival in HK, including the cost of goods, insurance, freight and any other charges. The Commissioner of Customs & Excise is empowered to assess the value. #香港到岸價值指貨物抵達本港時之貨價並包括保險, 運費及其他費用, 海關關長獲授權可將對貨物作出估值。

If the declaration is made after receiving the notice issued by the Census and Statistics Department, please quote the Notice Ref. No. which appears on the top right corner of the notice. 如已接獲由政府統計處發出關於上列貨品之報關通知書, 請在空格內填寫位於通知書右上方的通知書檔號。

DECLARATION 聲明: I hereby declare that I am the importer of the goods in respect of which this declaration is made and that the particulars given in this declaration are accurate and complete. I hereby authorise The Hong Kong General Chamber of Commerce to generate the relevant codes in respect of the particulars given in this declaration, and to send and receive the EDI messages related to this declaration to and from the Government. I have also read, understood and consent to the Privacy Policy as referred to in the service centre form for HKGCC Services. 茲聲明本人為此進口報關表格所列貨物之進口公司或人士, 報關內容全部正確及齊備。本人茲授權香港總商會根據本人所填報之報關資料及引用適當代號, 傳送及接收與政府之間有關此報關之電子信息。同時, 本人已閱悉、明白並同意香港總商會紙張表格內所提述的私隱政策。

Signatory's name 簽名人姓名 (IN BLOCK LETTERS 正楷)	Signature 簽署
Designation 職位	Date 日期

INACCURATE DECLARATION IS A CRIMINAL OFFENCE AND LIABLE TO A MAXIMUM FINE OF \$10,000, 填報不準確資料屬刑事罪行最高可被罰款一萬元

*每張表格只接受五個項目, 如超過, 請增加頁數填寫。(總件數和總值只需填寫在最後的頁內)
*Only 5 items are accepted for each form, please use additional form if necessary. (Fill in Total No. of Packages and Total on the last page only.)

私隱政策

我們的承諾

Tradeline Electronic Commerce Limited (hereinafter referred to as "Tradeline", "the Company", "We", "our" or "us") respects the privacy rights of our customers and their authorised signatories (or body corporates) (hereinafter referred to as "you" or "your") and we are committed to safeguarding your privacy and ensuring that your personal data is protected. This Privacy Policy explains, among other things, the types of personal data we collect and how we process and protect that data.

We shall keep your personal data confidential and shall ensure that our policies and practices with respect to the collection, use, retention, disclosure, transfer, processing, security and access of your personal data comply with the Personal Data (Privacy) Ordinance (Cap.486, Laws of the Hong Kong Special Administrative Region) ("PDPO"), as amended from time to time.

The term "personal data" shall have the meaning as ascribed to it under the PDPO.

Personal Information Collection Statement ("PICs")

This PICs is issued pursuant to the PDPO in relation to the operation of our business.

1. Definitions

- Under this PICs, unless the context otherwise requires, the following words and expressions shall have the following meanings:
- "Customers" means our customers.
- "EDI Messages" means data structured in accordance with an internationally agreed standard and any other standard as Tradeline considers appropriate and transmitted by electronic means through Tradeline Services.
- "Government" means the Government of Hong Kong.
- "Hong Kong" means the Hong Kong Special Administrative Region of the People's Republic of China.
- "Intended Recipient" means any person or party to whom any Messages are intended by the sender to be sent through or incidental to any of the Tradeline Services.
- "Messages" means both "EDI Messages" or "Other Messages".
- "Other Messages" means unstructured data electronically transmitted through Tradeline Services, including data received or transmitted through e-mail, flat file transfer and image file transfer.
- "Trader Data" means all data, documents, records, text, drawings, diagrams, sound, images and information of whatever nature (in machine readable form or in any other form) disclosed, divulged, submitted, supplied or made available to Tradeline (whether electronically or otherwise) by or on behalf of the Trading Community or collected by Tradeline from the Trading Community (whether electronically or otherwise) under or in connection with any contract or agreement signed between Tradeline and Government for Tradeline Government Services.
- "Trading Community" means persons who apply for, or deal with, or are otherwise involved in the trade-related documents as specified in any contract or agreement signed between Tradeline and Government for Tradeline Government Services, and any other trade-related documents subsequently agreed between Tradeline and Government.
- "Tradeline Government Services" means those Government services provided by Tradeline in accordance with agreements between Government and Tradeline.
- "Tradeline Registration Forms" means any of the paper or electronic forms or documents used by the Customers to register with Tradeline to use one or more of the Tradeline Services, to give any instructions to Tradeline, to add or unsubscribe any Tradeline Services, to make any specific authorisations, to amend any records and/or for any other purposes and incidental to any Tradeline Services.
- "Tradeline Services" means all or any of the electronic services from time to time provided by Tradeline.

Purpose of Collection and Use of Personal Data

- In order for you to use Tradeline Services, it is necessary for you to provide us with certain essential personal data as required in the Tradeline Registration Forms and other documents in relation to Tradeline Services, including without limitation, all forms for using Tradeline Government Services. If applicable, we may also ask you for other information which helps us to offer you tailored products and services that we think may be of interest to you. The types of personal data we may collect include your name, address, email, telephone number, Hong Kong identity card number and/or your business information such as company name and business title.
- We shall have the right to collect, hold, process and/or use your personal data in accordance with this PICs. If you are unable or unwilling to provide us with complete and correct personal data, we may not be able to provide Tradeline Services to you.
- Tradeline shall observe the PDPO and procure all staff of Tradeline to comply with the reasonable standards of confidentiality. Your personal data (e.g. telephone number, business and email addresses) will be used for the purposes of:
 - verifying your eligibility and processing your application to subscribe any Tradeline Services;
 - providing Tradeline Services to you;
 - providing you with regular communications from us with details of our business and our products and services;
 - handling of your complaints and inquiries;
 - research and analysis of the data in the aggregate;
 - marketing, and making suggestions or recommendations of, goods or services provided by Tradeline or Tradeline's subsidiaries, associated companies or business partners, e-commerce, identity management, payment technology, banking and credit and other financial services and products;
 - detection or prevention of crime;
 - auditing purposes;
 - (for Tradeline Government Services only) transferring the same, in machine readable form or in any other form, to Government or a third party appointed by Government to be used for or in relation to the delivery, implementation, provision and/or operation of the Tradeline Government Services or for other trade control or trade facilitation purposes as specified by Government;
 - (for Tradeline Government Services only) using the same for any matching procedure to be carried out by Government or its appointed third party, or such other uses of the same as referred to or contemplated under any contract or agreement that has been signed or may be signed between Tradeline and Government in relation to Tradeline Government Services;
 - other purposes otherwise expressly agreed between Tradeline and the Customers; and
 - making disclosures as required by applicable laws.

□ I object to the use of my personal data for direct marketing of goods and/or services as mentioned in Clause 4(vi) above.

For the purpose of this Clause 4 (vi) above, Tradeline may not use your personal data unless with your written consent. At any time you object to the use of your personal data for direct marketing of goods and/or services as mentioned in Clause 4(vi) above, you can opt out by sending us an opt-out request to the person and address as specified in Clause 10 below. Upon receipt of your request, we shall cease to use your personal data as soon as possible for direct marketing purpose without charge to you.

Possible Transferees

- You agree that Tradeline may disclose and transfer your Trader Data or personal data (e.g. telephone number and business and email addresses) to any of the following parties within the same jurisdiction or from one jurisdiction to another in compliance with the requirements of the PDPO:
 - any agent, consultant, contractor, professional advisor or third-party service provider who provides administrative, telecommunications, computer, payment or securities clearing, legal or operation support, or other services to Tradeline in connection with any Tradeline Government Services;
 - the Government agency, authority or a third party appointed by Government in connection with any Tradeline Government Services or where such disclosure is required or authorised by law;
 - any person where such disclosure is required or authorised by law;
 - (if applicable) any of Tradeline's subsidiaries or associated companies in connection with the purpose of Clause 4(vi) above and have undertaken to keep such information confidential;
 - credit reference agencies and, in the event of default, debt collection agencies; and/or
 - any actual or proposed assignee of Tradeline or transferee of Tradeline's rights or obligations.
- Save and except for the above purposes and subject to Clause 5 above, Tradeline shall not disclose the personal data to any third party (other than the Intended Recipient) without the consent of the Customers.
- Tradeline shall restrict access to personal data to officers, employees, agents, consultants, contractors, professional advisors and service providers of Tradeline who have a need to know or use the data and who have been trained to handle such data and observe confidentiality properly.

Browsing information collected from you (Cookies)

- During your visit to our websites (www.tradelink.com.hk, www.tradelink-ebiz.com and tplus.ai), we may use Cookies or other technical means to collect, store and track the identification and contact details of you as a visitor, your login and authentication details, your activities and/or information on your preferences in relation to the subject matter of the websites. We use such personal data and information for the purposes of:
 - operation, management enhancement and optimisation of our websites;
 - compilation of aggregate statistics on site usage;
 - maintaining your identity across multiple webpages and/or internet sessions;
 - personalising your user experience; and
 - marketing and advertising goods and/or services provided or recommended by Tradeline or Tradeline's subsidiaries, associated companies or business partners.
- Most web browsers are initially set up to accept Cookies. You may refuse to accept Cookies (by modifying the relevant Internet options or browsing preferences of your computer system), but to do so you may not be able to utilise or activate all of the functions and services of our websites.

Your rights in relation to your Personal Data

- You shall have the right to request for access to and correction of your personal data held by Tradeline. Request for access and correction or any inquiries in relation to this Privacy Policy should be in writing and addressed to Privacy Compliance Officer, 11F & 12F, Tower B, Regent Centre, 63 Wo Yi Hop Road, Kwai Chung, Hong Kong. Tradeline may charge a reasonable amount of fee for handling such request for access or correction.

Protecting your Personal Data

- We maintain appropriate technical and organisational measures to protect your personal data we hold against accidental or unauthorised access, destruction, loss, alteration, processing or use (which includes disclosure or transfer).
- Our websites may contain hyperlinks to other websites provided by third parties. We do not control these third-party websites or any of the content contained on those websites. Once you have left our websites, we cannot be responsible for the protection and privacy of any information which you provide. You should exercise caution and look at the privacy statement for the website(s) you visit.

Retention of your Personal Data

- Unless there is a mandatory legal, regulatory or contractual requirement for us to keep your personal data for a specified period, we shall only retain your personal data for as long as is necessary to fulfil the purposes for which the same was originally collected.

Miscellaneous

- If there is any inconsistency or conflict between the English and Chinese versions of this Privacy Policy, the English version shall prevail.
- We may change this Privacy Policy from time to time by posting an updated version on the our websites (www.tradelink.com.hk, www.tradelink-ebiz.com and tplus.ai).
- This Privacy Policy shall be governed by, and construed in accordance with, the laws of the Hong Kong.

Last updated on: 17th January 2026

私隱政策

我們的承諾

貿易通電子貿易有限公司(下稱「貿易通」、「本公司」、「我們」或「我們的」) 尊重客戶及其授權簽署人(法團適用)(下稱「你」或「你的」)的私隱權,且我們承諾保護你的私隱及確保你的個人資料受到保護。本私隱政策說明我們所收集的個人資料種類,我們如何處理與保護該等資料以及其他相關內容。

我們為你的個人資料保密,並確保我們有關收集、使用、保留、披露、轉移、處理、保護及查閱你個人資料的政策及守則與經不時修訂的《個人資料(私隱)條例》(香港法例第 486 章)。

「個人資料」一詞具有《個人資料(私隱)條例》所賦予的涵義。個人資料收集聲明(「個人資料收集聲明」)本個人資料收集聲明乃根據《個人資料(私隱)條例》就本公司業務活動的相關事宜而發出。

- 定義
- 除非文義另有所指,以下用詞及表達在本個人資料收集聲明具有以下涵義:
- 「客戶」指本公司客戶
- 「EDI 訊息」指按照國際公認的標準及貿易通認為適當的任何其他標準建立的,並以電子方式透過貿易通服務傳送的訊等數據。
- 「政府」指香港政府。
- 「香港」指中華人民共和國香港特別行政區。
- 「預期接收者」指發送方擬透過任何貿易通服務或附帶於任何貿易通服務向其發送任何訊息的人士或一方。
- 「訊息」指「EDI 訊息」及其他訊息。
- 「其他訊息」指透過貿易通服務以電子形式傳送的非結構化數據,包括透過電郵、平面文件傳輸和圖像文件傳輸而接收或傳送的數據。
- 「貿易通數據」指貿易通或其代表(無論是透過電子或其他方式)向貿易通披露、洩露、提交、給予或提供的或由貿易通根據或就貿易通與政府就貿易通政府服務簽訂的任何合同或協議從貿易社區(無論是透過電子或其他方式)收集的所有數據、文件、記錄、文字、圖紙、圖表、聲音、圖像及任何性質的資料(機器可讀形式或任何其他形式)。
- 「貿易通」指申請、處理或以其他方式涉及下述文件的人士:貿易通與政府就貿易通政府服務簽訂的任何合同或協議中所指明的貿易相關文件,以及貿易通與政府隨後同意訂立的任何其他貿易相關文件。
- 「貿易通政府服務」指貿易通根據政府與貿易通之間的協議所提供的政府服務。
- 「貿易通登記表」指客戶為以下目的使用的任何紙張或電子表格或文件:向貿易通登記使用一項或多項貿易通服務;向貿易通發出任何指示;增加或取消任何貿易通服務使用登記;作出任何具體授權;修改任何記錄及/或任何與貿易通服務有關的任何其他目的。
- 「貿易通服務」指由貿易通不時提供的所有或任何電子服務。

收集及使用個人資料的目的

- 為使用貿易通服務,你需要向我們提供貿易通登記表和其他與貿易通服務相關文件所要求的某些必要個人資料,包括但不限於因為使用貿易通服務而需填寫的所有表格,如適用,我們亦可能要求你提供其他資料,以協助我們為你提供我們認為為你特為而設且我們認為你可能會感興趣的產品及服務。我們可能收集的個人資料種類包括你的姓名、地址、電子郵件、電話號碼、香港身份證號碼及/或你的業務資料。例如公司名稱和職銜。
- 我們有權根據本個人資料收集聲明收集、持有、處理及/或使用你的個人資料。如你不能或不願意提供全面及準確的個人資料,我們或無法向你提供或繼續提供貿易通服務。
- 貿易通須遵守《個人資料(私隱)條例》及促使所有貿易通員工遵循合理的保密標準,你的個人資料(例如:電話號碼、業務及電郵地址)將用於下列用途:
 - 核實你的資格和處理你登記使用貿易通服務的申請;
 - 向你提供貿易通服務;
 - 向你提供來自我們的定期通訊,詳列我們的業務、產品與服務詳情;
 - 處理你的投訴及查詢;
 - 研究及分析整體數據;
 - 向你推銷、建議或推薦以下由貿易通或其附屬公司、聯營公司或業務合作夥伴提供的商品或服務:電子商貿、身份管理、支付科技、銀行以及信貸及其他財務服務及產品;
 - 偵測及防止罪行;
 - 審核用途;
 - (僅適用於貿易通政府服務)將之轉移(機器可讀形式或任何其他形式)至政府或政府委任的第三方,以用於或有關履行、執行、提供及/或經營貿易通政府服務,或用於政府所指定的其他貿易管制或貿易促進的目的;
 - (僅適用於貿易通政府服務)將之用於由政府或其委任的第三方進行的任何配對程序,或貿易通與政府就貿易通政府服務而簽訂的或可能簽訂的任何合同或協議中所提及或擬進行之其他用途;
 - 貿易通與客戶另有明確協議的其他用途;及
 - 根據適用法律要求進行披露。

□ 我反對我的個人資料用於上述第 4(vi)條所述的商品及/或服務直銷用途。

就上述第 4(vi)條之用途,除非得到你的書面同意,否則本公司不得使你的個人資料。你可隨時反對將你的個人資料用於上述第 4(vi)條中所述的商品及/或服務直銷用途,你可向我們下述第 10 條所指定的地址及人士發出停止接收直銷訊息的要求,表達你不想再接收這些直銷訊息。收到你的要求後,我們將盡快停止使用你的個人資料作直銷用途,且不會就此另行收費。

可能的承轉者

- 你同意貿易通可能會在遵照《個人資料(私隱)條例》的規定下,向位於同一司法管轄區或其他司法管轄區內的任何下述任何一方披露及轉移你的貿易通數據或個人資料(例如:電話號碼、業務及電郵地址):
 - 向貿易通提供行政、電訊、電腦、付款或證券結算、法律或營運支援或與任何貿易通服務有關的其他任何代理人、顧問、承包商、專業諮詢人或第三方服務供應商;
 - 就任何貿易通政府服務或法律規定或授權向其披露有關資料的政府機關、當局或由政府委任的第三方;
 - 法律規定或授權向其披露有關資料的任何人士;
 - (如適用)與上述第 4(vi)條之用途有關,且已承諾為該等資料保密的貿易通的任何附屬公司或聯營公司;
 - 信貸資料服務機構及收債公司(如欠繳款項);及/或
 - 任何實際或建議的貿易通承讓人或貿易通權利或義務的受讓人。
- 除了上述目的及根據上述第 5 條外,貿易通不得在未經客戶同意的情况下向任何第三方(預期接收者除外)披露個人資料。
- 貿易通須限制個人資料只能被以下人士查閱:需要知道或使用此等資料、曾受訓練處理此等資料並遵守保密義務的貿易通的高級人員、僱員、代理人、顧問、承包商、專業諮詢人及服務供應商。

向你收集的瀏覽資訊(Cookies)

- 當你瀏覽我們的網站(www.tradelink.com.hk, www.tradelink-ebiz.com 及 tplus.ai)時,我們可能會使用 Cookies 或其他技術來收集、儲存並追蹤你作為訪客的個人識別及聯絡資料、你的登入及核證資料、你的活動及/或與網站主題相關的你的喜好資料。我們會將該等個人資料及資訊用於:
 - 我們的網站之營運、管理、改進及優化;
 - 編製網站使用情況的整體統計數字;
 - 維持你於不同網頁及/或互聯網期間的身份識別;
 - 個人化你的用戶體驗;以及
 - 推廣和宣傳由貿易通或其附屬公司、聯營公司或業務合作夥伴所提供或推薦的商品及/或服務。
- 大多數瀏覽器均預設為接受 Cookies。你可以透過更改你電腦系統上的相關互聯網選項或瀏覽設定拒絕接受 Cookies,但這樣做可能令你無法使用或啟動我們網站的所有功能和服務。

你對你的個人資料享有的權利

- 你有權要求查閱及更正由貿易通持有的你的個人資料。你須以書面形式致函私隱合規主任(地址:香港葵港和宜道 63 號匯豐中心 B 座 11 及 12 樓)提出查閱及更正個人資料的有關要求,或就本私隱政策作出查詢。貿易通可為處理這些查閱或更正要求收取合理金額的費用。

保護你的個人資料

- 我們將持續採取適當的技術及組織措施,以防止由我們持有的你的個人資料被意外或未經驗授權查閱、銷毀、遺失、更改、處理或使用(包括披露或轉移)。
- 我們的網站可能包含由第三方提供的其他網站的超連結。這些第三方網站或網站上的任何內容不受我們管控。一旦你離開我們的網站,我們即不會就你提供的任何資料的保護和私隱負責,瀏覽其他網站時小心謹慎,並應細閱這些網站的私隱聲明。

保存你的個人資料

- 除非非我們必須根據法律、監管或合約要求在指定時間內保存你的個人資料,否則我們僅會為履行收集該等資料的原有目的在必要時間內保存你的個人資料。

其他條款

- 如本私隱政策之中英文版本有任何歧義,概以英文版本為準。
- 我們或會不時更改本私隱政策,並透過本公司網站(www.tradelink.com.hk, www.tradelink-ebiz.com 及 tplus.ai)發佈最新版本。
- 本私隱政策受香港法管轄並按其解釋。

最後更新日期:二零二六年一月十七日